

CHAPTER 8

ASSET STATUS REPORTINGA. GENERAL

This chapter prescribes procedures for the interchange of asset status information:

1. Between Service/Agency distribution systems and, in decentralized distribution systems, between **SCAs** and **ICPs** of a Service/Agency.
2. Between Service activities below the distribution system and **ICPS** of the Services/DLA, as prescribed in DoD Instruction 4140.37 (reference **(aa)**).

B. ASSETS WITHIN THE DISTRIBUTION SYSTEM

1. Asset status transactions containing **DI** Code DZA will be prepared as outlined in appendix C52. Due to the number of record positions devoted to entries prescribed by Service/Agency for **use** within distribution systems, each Service/Agency is authorized to procure a printed format suitable to its needs.
2. Asset status transactions will be transmitted between Services/Agencies based on schedules established by mutual agreement.
3. **ICPS** may arrange and prescribe reporting schedules for SCAS within the **ICPs'** distribution system.

C. ASSETS BELOW THE DISTRIBUTION SYSTEM

1. The asset **status/transaction** reporting request transaction containing **DI** Code DZE and prepared as outlined in appendix C56 is used to request transaction reporting and/or asset status "rePortin9 by activities below the distribution system. Entry of the appropriate appendix **B10** reporting code in record position **7 of** the transaction will indicate whether the request is for commencement, **change**, or termination of transaction and/or asset status 'reporting. DZE request transactions will be transmitted to central points designated by other Services. Each Service designated activity will be responsible for notifying their reporting **activities** of the reporting requirements reflected in the DZE request transactions received from the other Services/Agencies. The Service activities designated to receive the requests are:

<u>SERVICE</u>	<u>ACTIVITY</u>	<u>ROUTING IDENTIFIER</u>
Army	New Cum berl and Army Depot New Cum berl and, PA 17070-5000	AN5
Navy	Navy Fleet Materiel Support Office Mechanicsburg, PA 17055-5000	N47

<u>SERVICE</u>	<u>ACTIVITY</u>	<u>ROUTING IDENTIFIER</u>
Air Force	Headquarters Air Force Logistics Command Wright-Patterson Air Force Base Dayton, OH 45433-5001	FNA
Marine Corps	Marine Corps Logistic Support Base Atlantic Albany, GA 31704-5083	MPB

2. Dates for commencement of reporting (reporting codes A through D) and change of reporting (reporting codes F through H and J) will always be reflected in record positions 23-26 of the DZE request transaction as the first day of a month. The request transaction in these instances will be transmitted not later than 60 calendar days before the date entered in record positions 23-26.

3* Provision is made for requesting earlier commencement of reporting by use of the appropriate reporting codes K, L, and M in record position 7 of the DZE request transaction. In these instances, the Services' central points will assure that reporting commences as soon as possible after receipt of the requests.

4. When a one-time asset status report is required on an expedited basis, the DZE request transaction will contain reporting code Z in record position 7 and the date the report is required in record positions 23-26. The Service central point or the reporting activity in receipt of the request will take no further action if the date in record positions 23-26 is already past.

5. Termination of reporting will be requested by means of the DZE request transaction utilizing reporting code E in record position 7. Dates for termination of reporting will be reflected in record positions 23-26 of the request transaction as the last day of a month. The termination requests will be transmitted not later than 60 calendar days prior to the date entered in record position 26.

6. Asset status reporting transaction containing **DI** Code DZF and prepared as outlined in appendix C57 will be used by activities below the distribution system (base, post, camp, or station) to report assets to the requesting **ICP**. Onhand balances will be reported by each separate condition (MIL STRAP) of materiel held. The DZF document is designed to provide for use of multiple transactions when either or both of the following apply:

- a. More than two conditions of materiel are held.
- b. Requisitioning objective, due-in, or reserved quantities exceed 999,999.

7. The reporting code entered in record position 7 of the DZF reporting transaction will indicate the type **of reporting** being accomplished and may differ from the reporting code entered in record position 7 of the DZE reporting request transaction. The code will differ when the **ICP** has requested transaction reporting (codes A, B, K, or L) or change to transaction reporting (codes F or G) and the reporting activity does not have capability for transaction reporting. In these instances, the reporting activity **will** enter code C or D, as appropriate, in record position 7 of the **DZF reporting card**. At such time as the reporting activity attains the capability, reporting will change to the type desired by the **ICP** as indicated by the latest reporting request document.

8. Transaction reporting by activities below the distribute-on system will include the following transactions:

a. Issue transactions with **DI** codes in the **D7_** series prepared as outlined in appendix **C3**.

b. Materiel receipt (procurement instrument source) **trans-**actions with **DI** codes in the **D4_** series prepared as outlined in appendix **C1**.

c. Materiel receipt (other than procurement instrument source) transactions with **DI** codes in the **D6_** series prepared as outlined in appendix **C2**.

d. Due-in (procurement instrument source) transactions with **DI** codes in the **DD_** series prepared as outlined in appendix **C11**.

e. Due-in (other than procurement instrument source) transactions with **DI** codes in the **DF_** series prepared as outlined in appendix **C13**.

f. Inventory adjustment (dual adjustment) transactions with **DI** codes in the **DA_** series prepared as outlined in appendix **C9** and/or inventory adjustment (single adjustment) transactions with **DI** codes in the **D8_** or **09** series prepared as outlined in appendix **C4**.